

International Sunflower Association

Articles of Association

Article 1 : ISA Members

The active, beneficent or honorary members of the International Sunflower Association are defined as indicated in the Article 6 of the Constitution.

Companies or organizations that are beneficent members can nominate up to ten persons as ISA active members. Additional persons in these companies or organizations can become individual ISA members.

Public research institutes may have Group membership, the membership fee for between five and ten members being paid by the institute or by an organization supporting public research on sunflower. Each year, the names of the sponsored or group members must be specified with payment of the membership.

All ISA-members will enjoy a certain number of services (access to the ISA-web site with all information concerning the Association, reduced registration fees to attend symposia, international conferences and workshops.

Article 2 : Entrance fees and annual memberships .

The entrance fees and annual memberships are defined by the General Assembly following the Board's proposal.

These entrance fees and annual memberships may be paid by the registered Members or by their companies or organizations, or by organizations providing support for public research on Sunflower.

Article 3 : Places and dates of statutory meetings.

The Board will decide on places and dates of General Assemblies and Board meetings. This will take into account dates and places of scientific meetings and travel possibilities to obtain maximum participation.

Also, the Board chooses the countries taking in charge of International Sunflower Conferences among proposals invited at least five years before the date expected.

Article 4 : Conditions for taking part in the votes of the General Assembly.

Every active or honorary Member has a right to vote. To be able to vote, active Members will have to be up to date with their memberships. If he/she cannot attend the General Assembly, an active ISA Member may give his/her proxy to another ISA-Member. The latter will represent him/her and vote in his/her name. An active Member cannot vote by mail. The

authorized representative's name must be provided to the ISA Secretariat before the General Assembly.

Article 5 : Eligible Members for the Board

The Board can only be made up of persons who are ISA members.

Concerning the composition of the board proposed for the election by the GA, the Board will have to take the following elements into account : a balanced representation of countries with main research programmes and/or main sunflower acreages, of the different activities linked to

"sunflower sector" and of the different stake-holders (Government, private and professional organizations or companies...)

Cannot be eligible for election to the Board, members who will reach the age of 70 before the end of the four-year mandate.

At the moment of the election, the person should show to be allowed to work during the next 4 years, remain active in sunflower R and D and not being older than 70.

Board members must undertake to attend International Sunflower Conferences.

Article 6 : Election of the Board

When the Board term of office comes to an end, the Board can propose ISA Members a list of candidates including 20 names at the utmost. When the elective General Assembly meets, all Members receive the list of declared candidates from the Secretariat.

The voting method will be decided by the chair, subject to agreement of the Assembly.

Article 7 : Presidency of ISA

The President of the Board will be the Chair of the following International Sunflower Conference.

The change is effective at the end of the preceding Conference.

Article 8 : Secretariat

The Secretary is in charge of the correspondence, the files, the convening, the record of proceedings and generally speaking, of everything concerning members' information. On these grounds, the Secretary is responsible for the organization of technical exchanges, the settling of all useful files and publications. She/He co-ordinates all proposals, refers them to the Board of Directors and sends them forward to all active members. She/he is in charge of establishing the activity reports. She/he must be an ISA member, proposed by the organization which hosts the ISA secretariat and elected by a majority of the ISA Board.

Article 9 : Treasurer

The Treasurer is responsible for proposing the budget of the Association to the Board and to present the account results of the past year to the Board. She/he is responsible for the bank accounts of the Association. The Secretary can be Treasurer. He/she must be an ISA member, proposed by the organization which hosts the ISA secretariat and elected by a majority of the ISA Board.

Article 10 : ISA Activities

ISA activities will be developed through International Sunflower Conferences, Symposia or specific workshops or working groups dealing with specific topics concerning sunflower.

The ISA website provides *(to be specified)* :

- open access to general information on the association, its history and life.
- access restricted to members.
- any kind of information usefull to meet its mission “to develop research and development of sunflower and to improve international cooperation on the agronomic, technical and nutritional levels”.
- working facilities for study committees (work space).

The Board decides on the ISA activities agenda after consulting the Board Members and taking the individual requests into account.

ISA can support students and young researchers to attend Conferences and Symposia.

ISA may facilitate the starting of the conference or symposia organization through prefinancing loans without interst to the organizing institutuion, according to its financial capacities.

The ISA Secretariat presents an activity report to the General Assembly.

Article 11 : International Sunflower Conferences

The Board decides on the places where Conferences take place. Usually, the International Sunflower Conferences take place once every fourth year, unless the Board wishes to decide otherwise.

The local organization and financial risks are delegated to a local organization committee, chaired by the President of the Association.

Article 12 : Study Committees

Study Committees may be created by the Board in order to create permanent links between ISA members in the fields the Board considers useful to develop for Sunflower. Links between research workers are a privileged way to reach this aim.

Article 13 : Specialized Workshops/Symposia

The organization of specialized workshops/symposia aims at encouraging collaboration and exchange of knowledge about a given topic. The original initiative may come from ISA members or from the Board. The Board will validate the topics and delegate the organization and the chairmanship of the specialized workshops/symposium to active members who made the proposal.

Presentations will be published on the ISA website.

Article 14 : Association Finances

ISA activities are financed by :

1. the annual fees of Active Members
2. the entrance fee paid by beneficent members
3. the subsidies provided by sponsors
4. the differences between registration fees at International Sunflower Conferences and Symposia for ISA members and for non-members

These monies will be owed to ISA and sent to the Association after Conferences and Symposia by organizers of these events.

Some additional support will come from bank account interest. ISA can advance finances for Conferences and Symposia on request by organisers.

The ISA support and partnership is linked to the respect of rules for fixing conferences and symposia fees, formalized by a mutual agreement between ISA and the organizer. Any dispensation must be validated by the board of ISA.

The basic rule for the fees calculation for congresses is the following :

M being the annual membership fee (70€ in 2016-2020)

Fm being the basic conference registration fees for ISA members having paid at least 2 memberships; Basic fees for non members $F = Fm + 2xM$.

The fees for non ISA members will be calculated as follows:

For congresses:

Basic fees for non members $F = Fm + 2xM$

At the time of registration to the conference, propositions will be made to non members to become members and pay their membership fees for the numbers of years they wish, from 1 to 4 years.

Members will be proposed to pay their membership for several years, until the next conference.

If this rule cannot be met, the decision will be submitted to the board.

Fees for non members including membership for the 3 following years: $F = Fm + 4xM$

For symposia and workshops, the principle is that a difference of participation fees will be made between members and non members:

Basic fees for non members $F = F_m + M$

Article 15 : Support of ISA to scientific events organized by other institutional bodies

The financial support of ISA to scientific events is restricted to events organized within the ISA agenda.

The institutional support of ISA may concern any events of interest for ISA members and gives the possibility to the organizer to mention this support with the ISA logo. The decision of the institutional support is taken by the board considering its relevance according to the mission of ISA.

Article 15 : Official language

English will be the official language used by the International Sunflower Association.

Novi Sad, June 2022